



11th August 2020

To: Branch Secretaries

cc: Branch Chairs, Branch Treasurers, NEC, SOC, scrutineers, all staff

Dear Colleague

Formal notice of deferred national conference 2020

The deferred Fórsa National Conference 2020 will take place on a remote basis on Thursday 19th November. Registration of Principal Delegates will commence at 09.00am. The conference will commence at 10.30am, and conclude by 5.30pm.

As I set out in my letter of 31st July, the NEC has decided that, due to the prevailing public health restrictions, this will be a 'remote' conference. The NEC has also decided that the associated officer elections will be conducted by secure postal ballot.

Principal Delegates

In light of the NEC decision to conduct the officer elections by secure postal ballot, Branches must register their Principal Delegates with the union, by email, by 1st September at the latest. Registration is open now and, if you have not already done so, ***using the attached form, you should forward the name of your Principal Delegate to eelliott@forsa.ie as soon as possible and by 1st September at the latest.***

Only Principal Delegates will be authorised to participate in the remote conference on Thursday 19th November (the proceedings will be available for all activists and members to view via live-stream).

Officer elections

The candidates for election to officer positions are listed in the 'provisional final agenda' for conference, which I emailed to branches on 28th April 2020.

Ballot papers will be sent by recorded delivery to Principal Delegates at the address they have supplied. Ballot papers will not be given or sent to any other person.

Principal Delegates will be supplied with return envelopes, which should be used when completed ballot papers are returned. Completed ballot papers should be returned by recorded delivery.

Motions and amendments

SOC Report No.2 made recommendations on how conference business should be handled. This report was contained in the 'provisional final agenda' for conference, which I emailed to branches on 28th April 2020.

Emergency motions relating to events in the period between the original deadline for conference motions and 31st August 2020 must be received, in writing, in the General Secretary's office not later than the deadlines set out below. Please use the form attached to this email and mark envelopes: "General Secretary: Conference 2020."

Deadlines for conference and postal ballot

Please take careful note of the deadlines for conference and the secure postal ballot, which are set out here:

Date	Conference timetable	Postal ballot: Officers' election
1 st September	Notification withdrawal of motions Submission of emergency motions Submit name of Branch Principal Delegate	Notification of withdrawal of nominations
22 nd September	Despatch of agenda	Distribution ballots for President election
6 th October	Submission of amendments	President election: Deadline for receipt of ballot papers
13 th October	---	Distribution ballots for Treasurer election
27 th October	---	Treasurer election: Deadline for receipt of ballot papers
3 rd November	Despatch of final agenda	Despatch ballots for Vice President elections
17 th November	---	Vice President elections: Deadline for receipt of ballot papers
19 th November	Fórsa conference: ratification of ballot process and outcomes.	

Additional information

I have attached a document, which contains more information about the ballot and conference arrangements.

The union will be in touch to arrange further briefings about the conduct of conference and the actions necessary to ensure that Principal Delegates can access and participate in the conference.

Kind regards



Kevin Callinan
General Secretary

FÓRSA CONFERENCE 2020 – EMERGENCY MOTION

(The deadline for receipt of motions at head office is 12.00 noon on
Tuesday 1st September 2020)

NAME OF BRANCH _____

MOTION – That this Conference

Authorised by _____ (Branch Officer)

FÓRSA CONFERENCE 2020 – NAME OF PRINCIPAL DELEGATE

(The deadline for receipt of names of Principal Delegates at head office is 12.00 noon on Tuesday 1st September 2020)

NAME OF BRANCH

NAME OF PRINCIPAL DELEGATE

POSTAL ADDRESS TO WHICH BALLOT PAPERS AND CONFERENCE DOCUMENTS SHOULD BE DESPATCHED

EMAIL ADDRESS TO WHICH BALLOT PAPERS AND CONFERENCE DOCUMENTS SHOULD BE DESPATCHED

MOBILE PHONE NUMBER

Authorised by _____ (Branch Officer)

NOTE: You must forward the name of your Principal Delegate to eelliott@forsa.ie as soon as possible and by 1st September at the latest.